The Prison Teaching Initiative seeks applicants for the University Administrative Fellow (UAF) Program for the 2019 Fall Semester. Interested applicants should submit a copy of their resume and cover letter via email to Jill Stockwell, jfstockw@princeton.edu.

About the Prison Teaching Initiative (PTI)
One of the largest college-in-prison programs in the United States, PTI provides accredited coursework to incarcerated students in New Jersey State and Federal correctional facilities. PTI also offers Princeton University graduate students, postdocs, faculty, and staff innovative, evidence-based pedagogy training and the chance to diversify their teaching portfolio through intensive classroom experience. PTI also seeks to foster a robust campus dialogue on mass incarceration and its relationship to systemic inequalities in access to education. PTI operates within the McGraw Center for Teaching and Learning, and under the Office of the Dean of the College.

Learning Objectives
PTI is seeking a University Administrative Fellow (UAF) to focus on expanding the academic support curriculum offered to our students at three correction facilities. The UAF will work closely with PTI’s Director and Program Coordinator to strengthen PTI’s tutoring program by research and revise PTI’s start-of-term tutoring pedagogy training; expanded supervision and support of graduate and undergraduate tutors; and create both structured and informal opportunities for reflection and evaluation. Depending on the Fellow’s interests, the role might include creating new relationships with programs and institutes on campus engaged in academic support, in order to take advantage of extant resources at Princeton. On a weekly basis, the Fellow would co-lead the tutoring program held at Garden State and Albert C. Wagner Youth Correctional Facilities along with an undergraduate tutoring head.

This position offers the opportunity to:
● Apply Princeton’s commitment to civic engagement by providing educational services to a majority-minority population that has historically been severely underserved by the educational system.
● Research, design, and implement pedagogy training for a graduate and undergraduate tutors.
● Get hands-on experience running a non-profit-like entity managing ~100 volunteers.

Qualifications
Applicants for this position should have volunteered at least one year as a PTI instructor (or comparable experience in providing teaching to incarcerated populations), and have demonstrable interest in community work. Other important qualities include the ability to work collaboratively with undergraduate and graduate student leaders and strong organization skills. Experience with working in volunteer management helpful.