Nondegree Arrival Checklist

Prior to your arrival at Princeton University, you must accept your offer of admission using our online system. In addition, you must complete University Health Services requirements at http://www.princeton.edu/uhs/IncomingGrad. You are required to have submitted your completed medical history and immunization record prior to your arrival, or you will not be permitted to check-in or receive your University ID card.

You must report to the following offices in the order specified upon your arrival at Princeton University. As a RWJMS or VSRC nondegree student, you may arrive on campus no earlier than three (3) University business days prior to your start date. All other nondegree students should abide by the start of the academic term/year.

This form will be initialed by each office you have visited and, as a last step presented to the Graduate Program Administrators office at the department to which you have been admitted.

If you arrive after office hours and you’re living in University housing, please go to Public Safety, 200 Elm Drive to obtain your housing packet. Otherwise, please visit the offices below in the order listed during regular office hours Monday – Friday 8:45 am – 5:00 pm during the academic year and 8:30 am – 4:30 pm during the summer.

- **Davis International Center (International students only)**
  87 Prospect Avenue, 1st Floor
  - To check-in and validate your official documentation

- **Graduate Admission Office**
  One Clio Hall, Ground Floor
  - To complete an I-9 Form
    - International Students MUST present
      - Passport
      - I-20 or DS2019
      - I-94 (must be printed; http://www.cbp.gov/i94)
    - Domestic Students MUST present
      - Passport
      - Driver’s License & Social Security Card or
      - Driver’s License & Birth Certificate
  - To confirm Academic Year Sign-In through TigerHub is complete
    https://registrar.princeton.edu/tigerhub

- **TigerCard Office**
  A Floor, New South Building
  - To obtain a University ID

- **Graduate Housing Office**
  5th Floor, New South Building
  *Only if you’re living in University housing*
  - To check-in and receive your housing packet
    NOTE: Housing cannot be provided without the appropriate security deposit. It must be paid in US dollars in the form of a check or money order. Money orders are available through the US Post Office.

- **Graduate Program Administrators Office**
  Located in the Department you have been admitted to
  - To check-in and present this completed checklist