



THE GRADUATE SCHOOL
Princeton University

Student of Academic Concern

This form should be completed, if necessary, and returned to the Graduate School - Academic Affairs, 111 Clio Hall.

Student's Name and Department

Advisor's Name

Today's date

Student's Signature

Advisor's Signature

The student is not making adequate progress toward degree. While the student is not being considered for immediate termination of degree candidacy, there is concern that the student is not performing up to the level expected of degree candidates. A copy of this form should be shared with the student during or right after the evaluation meeting. Goals and milestones for success should be clearly outlined and a timeline for reevaluation should be provided. A follow-up meeting should be scheduled at the time of review to assess whether areas of concern have been addressed.

Discuss areas of academic concern and areas where academic progress is not being made. List specific milestones that have not been reached, and stated expectations that have not been met.

List specific milestones that the student needs to meet to show improvement in the program. Outline specific goals for the student, and ways that success will be measured.

Provide a timeline by which each milestone needs to be reached before reevaluation.

Director of Graduate Studies Signature

Date

Graduate School Representative Signature

Date



Reevaluation of Student of Academic Concern

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Student's Name and Department

Advisor's Name

Today's Date

Student's Signature

Advisor's Signature

Please reevaluate the student's progress over the allotted timeline. A copy of this form should be shared with the student, and areas of improvement and continued areas of concern should be highlighted.

Has the student shown progress in areas of concern addressed in first meeting? List specific areas of improvement.

Have all milestones outlined in previous meeting been met in the allotted time frame?

Do you feel the student's academic progress is still of concern? Please specify.

Outline necessary follow up needed from the department or the Graduate School.

Director of Graduate Studies Signature

Date

Graduate School Representative Signature

Date