

NEXT STEPS CHECKLIST

(complete prior to your arrival on campus)

- **Activate Your Account:** The Office of Information Technology (OIT) at Princeton will send you an email with your Princeton account information. Please activate this account to review your offer letter and submit your decision online. If you need assistance activating your account, please reply to OIT's email or call 609-258-4357.
- **Submit Your Response:** After you have activated your account, visit our website: gradschool.princeton.edu/admit to review your offer and submit your decision. We must receive your submitted response within three business days. Please do not fill out the External Fellowship information when submitting your response, as this is not required for nondegree students.
- **International Students – All Nondegree Students Except VSRC:** After accepting admission, all international students requiring Princeton University visa sponsorship, must submit the [Application for Visa Certificate](#) (AVC) along with other required documents. The Davis International Center will then issue a visa eligibility document (I-20 for F-1 students or DS-2019 for J-1 students) to those students requiring them. It may take up to five business days after you accept admission for the I-20/DS-2019 to be issued. To receive an I-20/DS2019, you must make arrangements for express mail via eShipGlobal at <https://study.eshipglobal.com/> as soon as you accept your admission. Please click on this link for required documents and information: gradschool.princeton.edu/davis.
- **International Students – VSRC Students Only:** After accepting admission, the Davis International Center will issue a visa eligibility document (I-20 for F-1 students or DS-2019 for J-1 students) to those students requiring them. It may take up to five business days after you accept admission for the I-20/DS-2019 to be issued. To receive an I-20/DS2019, you must make arrangements for express mail via eShipGlobal at <https://study.eshipglobal.com/> as soon as you accept your admission. In addition, students are required to participate in an orientation session for International Scholars and VSRCs. Please click on this link for required documents, information and orientation details: gradschool.princeton.edu/davis.
- **Submit Your Photo:** Every student is required to submit a recent electronic passport-quality photograph for their University ID card (TigerCard). Instructions can be found at: gradschool.princeton.edu/id.
- **Submit Your Required Health Forms:** You are required to submit your completed medical history and immunization record prior to your arrival, or you will not be permitted to check-in or receive your TigerCard. Please click on this link for required documents: uhs.princeton.edu/incoming-grad.
- **Apply For Housing:** After accepting admission, you may apply for housing or seek alternative housing. University housing is not guaranteed. If granted housing, remember to bring the appropriate deposit, which must be paid in US dollars in the form of a check or money order. Money orders are available through the US Post Office. For more information please visit our website: gradschool.princeton.edu/housing.

- **Print Your First Day Checklist:** Print your First Day Checklist and bring the appropriate documents to complete your I-9 upon arriving on campus. Your First Day Checklist is attached to this email. You may arrive on campus no earlier than three University business days prior to your start date.
- **Disability Services:** If you require disability services, please visit our website for more information: gradschool.princeton.edu/disabilities.

For more information about any of the above requirements, please visit our website at: gradschool.princeton.edu/admit/req.