

Graduate School Fellowship Account Structure

There are four different fund types, which are designated by the two digits below:

- 10 = general funds
- 20 = department funds
- 40 = corporate and foundation funds
- 60 = federal government funds

Basic Project Grant Codes

The first three digits of the project grants used for Graduate School fellowships:

- 970-xxxx** **Graduate School fellowships**: academic year plus summer.
- 971-1000** **Graduate School tuition matching on fellowships only**. This is the additional cost of tuition over and above the cost-of-education allowance that is provided by many external fellowships such as NSF, Hertz, Ford, GEM, FLAS, Luce, and others. In order to qualify for tuition matching, the fellowship must be a nationally recognized multi-year fellowship. **Do not use this account for tuition matching on research contracts**, which is discussed below. Please refer to "**MOST COMMON EXTERNAL FELLOWSHIPS**" for specific fellowships where tuition is matched on 971-1000.
- 974-xxxx** **Visitors only**. Use this account for visiting student fellowships during the academic year and summer. Use **974-1003** for the Graduate School's portion of tuition for Visiting Student Research Collaborators, even if they are only here during the summer.
- 975-xxxx** **Prizes awarded at the time of admission**. Prizes are generally for first year students only (prizes are used as a recruiting mechanism) and are attached to specific students, although some prizes may be multi-year. Prizes that are paid by the Graduate School (and noted as "prize allocation" on Table B) are charged to 975-1xxx, whereas departmentally paid prizes are charged to 975-2xxx.

Next four digits of fellowship account numbers:

- 1xxx** **General funds accounts**. The "1" represents general funds, even if endowment is involved. The three digits after "1" represent the department number (e.g. Art department would use 1115, Math would use 1215, and Economics would use 1140). For example, an academic year fellowship for an English student would be charged to 970-1190. A prize for an English student would be charged to 975-1190.
- 2xxx** **Department funds**. The "2" represents department or program funds, even if endowment is involved. The three digits after "2" represent the departmental account number as noted above. Inter-departmental programs and funding sources

(eg. PAW, Hellenic Studies, PIIRS, Latin American Studies, Cotsen, and others) use their designated number, which is often the case for the academic departments as well. For example, an academic year fellowship funded by PAW is charged to 970-**2351**. Likewise, an academic year fellowship paid from the Art Department's Simpson fund is charged to 970-**2516**.

4xxx The "4" represents external money from corporate or foundation sponsors. The three digits after "4" identify the specific **corporate or foundation account**. For example, the full account number for Ford Fellowships is 970-**4182**; Hertz Fellowships are identified with 970-4123; and so forth. In this example, 970 represents fellowships (see protocol, above), the "4" designates that it is a corporate or foundation sponsor, and the next three digits identify that sponsor.

6xxx The "6" represents external money from a government sponsor. The three digits after "6" identify the specific **government account**. Watch the cohort rules for some accounts such as Javits or NDSEG which require that all students who enter in a specific year be assigned the same account number throughout their fellowship duration. Alternatively, NSF and FLAS fellowships are assigned a different account number every year, but if a student receives the fellowship for more than one year, s/he is assigned the next year's account number. On the other hand, NJIT (New Jersey Institute of Technology) fellowships use the same account number year after year. Be aware that these rules vary according to the contractual and reporting requirements of the sponsor. An example of a government fellowship account is U.S. Navy 970-6048.

Tuition component of AI appointments: Always use **1901** as the last four digits. The first three digits correspond to the department number. Example: Classics will charge tuition for AI appointments to 135-1901.

Tuition cost-sharing on AR appointments (research contracts): Always use **1902** as the last four digits. The first three digits will correspond to the department/program. Example: Chemical Engineering will use 160-1902 for tuition cost-sharing, but a Chemical Engineering student who is being charged to a PMI research contract (such as 340-6102) would have the cost-sharing charged to 340-1902. The remaining tuition and full stipend amount will use the research contract account number.