



Application for Admission

**Princeton University
The Graduate School**

Exchange/Visiting Student Scholar Program (non-degree)

**UPON COMPLETION, PLEASE SEND TO THE
GRADUATE ADMISSIONS OFFICE
ONE CLIO HALL
PRINCETON NJ 08540**

Application for the period of time beginning _____ through _____.
(month/day/year) (month/day/year)

Applications need to be filed three (3) months in advance of your intended start date. Admission is offered to qualified students without regard to age, sex, sexual orientation, race, creed, national origin, marital status, veteran status, or handicap.

Please indicate the program to which you are applying.

- Visiting Student Research Collaborator
- DAAD- German Academic Exchange Service
- Ecole Normale Superieure
- Fondation Nationale des Sciences Politique (Science Po)
- Freie Universitat Berlin
- Oxford-Princeton Exchange
- Procter Fellowships

I. Biographical Information

Last Name (as printed in passport) _____ ()Male
(Family Name) _____ First _____ Middle _____ ()Female

Address to which all correspondence, including admission decision, should be sent:

Permanent Mailing Address in Home Country, if different from mail address (**without this information we will not be able to issue you an immigration document)

Email Address _____

Telephone Day (_____) _____
Evening (_____) _____

Fax Number: _____

Date of Birth
Month _____ Day _____ Year _____

U.S. Social Security Number _____/_____/_____

Country of Citizenship _____

City, State and Country of Birth _____

(**For foreign nationals) Country of permanent residence _____

Are you a U.S. Permanent Resident ()Yes () No If yes, please provide alien registration number: _____

Most recent employment in home country (if student, please write student): _____



Name of most recent employer: _____

If you are currently a student, please indicate: ___ Graduate Studies ___ Undergraduate Studies

If you are currently in the U.S., what is your current visa status? _____

If you are currently a student in the U.S., please submit a photocopy of your current I-20 or DS-2019 with this form.

Department or Program
in which research will take place _____ Marital status (circle one) Married Unmarried

Faculty Sponsor at Princeton

II. Academic Information

EDUCATION – CURRENT ENROLLMENT -- List the college/university which you are currently attending, your field of study and the number of years remaining until your Ph.D. degree:

College/University	Location	Field of Study	Years Remaining
_____	_____	_____	_____

EDUCATION – PAST ENROLLMENT -- List post-secondary academic institutions, degrees received, and dates:

College/University	Location	Degree/Field of Study	Years Remaining
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Highest degree earned (circle one) Bachelor's Master's Doctorate Professional

DESCRIPTION OF RESEARCH AT PRINCETON:

Briefly describe your intended research.



ARTICLES/BOOKS PUBLISHED, RESEARCH OR CREATIVE WORK:

III. Family Information

I plan to come without dependents. (If this box is checked, continue to Section IV.)

I plan to come with dependents. Number of dependents accompanying you _____. Complete the information below for each dependent. **Please note the financial requirements for a spouse and child (children) in the “Financial Requirements for Graduate Students” below.**

Family name (exactly as in passport)	First name (exactly as in passport)	Date of Birth (mo/day/yr)	City & Country of Birth	Country of Citizenship	Country of Permanent Legal Residence	Relationship (wife, husband, son, daughter)

IV. Source and Amount of Funding (for VSRC and Sciences Po applicants only)

In order to issue a Certificate of Eligibility (I-20 or DS-2019) for you to use to apply for a visa stamp at the U.S. Consulate, you must complete this form and document at least the minimum expenses for one year at Princeton University (see chart on right). In addition, we must be satisfied that sufficient funds will be available to you throughout your course of study. Incomplete information or lack of documentation will delay issuance of a Certificate of Eligibility until all documentation is received in full. All information will be kept confidential. *No I-20 or DS-2019 can be issued until a student is admitted.*

Financial Requirements for Graduate Students (AY 2008-09)
 Single (unmarried) international graduate students are required to document ability to cover tuition, fees **and** estimated living expenses. This total is based on the tuition, fees and estimated living expenses for ten (10) months as determined by the Graduate School. If you are married and bring your spouse, you will need to document an additional \$14,190 to cover living expenses, and \$9,130 for each child that accompanies you. *Since many VSRC applicants are here on a short-time basis, what follows is the MONTHLY breakdown of expenses which need to be documented for Visa Services to issue a Certificate of Eligibility. Your tuition amount may be prorated by the Graduate School. Tuition amounts are therefore estimated:*

Tuition and Fees (per month) VSRC ONLY!	\$737
Living Expenses (student alone per month)	\$1832
Living Expenses (spouse- per month)	\$1419
Living Expenses (each child)	\$913



Please fill out the chart below and attach appropriate documentation. All financial documents must be **original**; photocopies and faxes are not permitted. Documents must be dated within nine (9) months of the date of initial enrollment at Princeton University. **If bank statements are not in English, a translation must be provided. Funds must be liquid and available for support.**

Source of Funds	Enter Amount Available for Each Year of Study		Required Verification
Your Personal Savings Name of Bank _____ Name of Account Holder _____			◇ <i>Original</i> bank statement with amount in U.S. dollars. If statement is not in English, a translation must be attached.
Family/Relative Sponsor Name _____ Name _____			◇ <i>Original</i> bank statement (see above). ◇ Signed statement (Section V).
Government or Sponsoring Agency ***			◇ Official letter of support. If you will be supported by an outside agency (Fulbright, etc., please indicate).
Princeton University Sponsoring Faculty Member			◇ <i>Faculty Account Number</i>
Other *** Source _____			◇ Describe source and attach appropriate documentation.
Total *			*This total amount should be equal to the amount that is required for total number of months of study.

***Supporting documents and/or billing information must contain the following:

Name and Address of Individual and/or Organization _____

Country _____ Contact Person _____

Amount to be billed \$ _____ Duration of Award _____

Restrictions on the award (if any) _____

V. Verification

Sponsor's Statement:

This is to certify that I (we) the undersigned have agreed to provide the funds indicated above to the applicant for the purpose of full-time study at Princeton University, and that I (we) are submitting bank statements indicating the availability of these funds.

Sponsor's Signature Printed Name Date Relationship to Applicant

Sponsor's Signature Printed Name Date Relationship to Applicant

VI. Student Signature

Student's Statement:

This is to certify that the information given on this form is complete and accurate to the best of my knowledge.

Applicant's Signature Date



Questions:

If you have question regarding your visa document, please contact **Mladenka Tomasevic**, International Graduate Student Advisor, by phone at 609.258.1445, fax at 609.258.2502 or e-mail at mtomasev@princeton.edu. After or upon admission, all visa-related documents will be mailed.

If you have questions regarding your application status and/or any other specifics about the particular program to which you have applied, please contact **Dean David Redman** by phone at 609.258.3032, fax at 609.258.6180, or email at dnredman@princeton.edu.

DESCRIPTION AND CONDITIONS OF APPOINTMENT

Ph.D. degree candidates enrolled at other institutions who are invited to work collaboratively on a research project at Princeton may enroll in a category called "Visiting Student Research Collaborator". A charge, consisting of one-quarter of full tuition, prorated monthly for a period of not less than one month and not more than twelve, will be charged to the visitor or to the department. This charge will include the student health plan fee.

NOTE: **Visiting Student Research Collaborators** will not be permitted to enroll in Princeton courses and may not receive a Princeton transcript. If they wish to take courses at Princeton, they should contact the office of Graduate Admissions, One Clio Hall, request an application, and apply as Visiting Students. If admitted as Visiting Students, they will be billed for the normal full tuition.

Application and Approval Procedures

Applications must be accompanied by the following:

- (1) a concise description of the research collaboration from the Princeton faculty member or advisor, initialed or co-signed by the sponsoring faculty member's departmental chair;
- (2) a letter of support from the visiting student's advisor or sponsoring faculty member at the home institution; indicating also the applicant's status as an enrolled graduate student; and
- (3) a research contract account number to be charged for remaining tuition and/or stipend, if applicable (note that cost-sharing is not permitted in these cases).

These documents are to be submitted with the application to the Graduate Admission Office, One Clio Hall. They will transmit it to the various Graduate School deans, and will track the approval process through to completion. Admission will be made formally through the Graduate Admissions Office. The Office of Visa Services will be responsible for processing the U.S. Citizenship and Immigration Services documentation in the same manner as regular degree candidates. Those who are non-U.S. citizens must have a valid I-20 or, in the case of J-1 visa holders, a valid DS-2019 issued by the Office of Visa Services, prior to their arrival in this country.

Patent Policy

Visiting/Exchange Student Scholars are expected to sign the usual patent waiver form and will be governed by University policy in regard to patents, as specified in the most recent version of Rights, Rules, and Responsibilities; that is, they will be governed in the same manner as regular degree candidates.

Payment and Employment

Visiting/Exchange Student Scholars are not eligible to be paid as Assistants in Instruction (AIs). Moreover, they may not receive stipends from University fellowships. Visiting/Exchange Student Scholars are expected to bring their own maintenance support, with the exception being those cases where the sponsoring department intends to pay the tuition and/or stipend from a research contract (please supply account number). Faculty who intend to support Visiting/Exchange Student Scholars should note that the University will not cost share tuition in these cases. Payments made to Visiting/Exchange Student Scholars will be subject to the same federal, state and local tax laws as payments made to regular degree candidates.

Benefits

Visiting/Exchange Student Scholars are entitled to receive a graduate student photo ID card which will permit them access to and borrowing privileges in the University Library system for their term of stay, use of the gymnasium facilities, and use of McCosh Health Center. They will also be permitted to open computer accounts. Housing is guaranteed to those visiting exchange students who are participating in the Science Po Exchange, The Princeton/Oxford Exchange or the Procter Fellows program. All other non-degree visiting students will have access to student housing on a wait list basis, after regularly enrolled Princeton degree candidates have been housed.

I certify that the information given by me on this application is to the best of my knowledge complete and accurate, and I understand that any misrepresentation may be cause for being denied admission. I also agree to the Description and Conditions of Appointment, noted above.

Signature _____ Date _____