

To: Graduate Students
From: William B. Russel
Re: Funding for Symposia, Seminars and Workshops
Cc: Directors of Graduate Studies and Graduate Program Administrators
Date: September 16, 2009

The Graduate School is soliciting proposals from graduate students for funding to support scholarly symposia, seminar series and workshops during the 2009-10 academic year. Our intent is to encourage events that enrich the intellectual lives of graduate students by complementing the normal offerings of departments and programs. Our focus is to fund activities initiated by graduate students and that involve graduate students as speakers, moderators and/or organizers.

Successful proposals in the past have included, for example, works-in-progress colloquia, symposia that expose the work of graduate students to professionals outside the University, and workshops that bring faculty and students from other campuses to interact closely with Princeton students on a focused topic. Preference is given to interdisciplinary programs.

Funds available (\$20,000) are extremely limited relative to the demand, so full support is rarely possible. We generally expect new events that continue successfully from year to year to be picked up by departmental or program sponsorship.

Submissions must be made online (instructions below) and will require the following elements:

1. A description of the activity and speakers
2. An explanation of the role of graduate students
3. A general idea of the program's budget
4. An indication of other sources of support, both those received and pending
5. The amount of funding requested of the Graduate School

Additionally, please have the DGS or a sponsoring faculty member provide evidence of departmental approval and an indication of whether financial support will be forthcoming. This can be submitted to me via email at graddean@princeton.edu.

Proposals should be submitted no later than Thursday, October 1. I will make every effort to respond to applicants by the middle of the month.

The form is posted at <http://gradschool.princeton.edu/financial/loans/eventsconferences/>, on the right-hand side of the screen.

Alternately, go to the Graduate School home page, <http://gradschool.princeton.edu>, and follow the links to “Financial Assistance,” “Loans and Assistance,” “Events and Conferences” and then select the “Student Initiated Academic Program Fund Application.”

If trying to open the application form via remote access, you must use “VPN” to connect to the University’s website.

I look forward to reviewing your proposal.